

**LA as Subject  
General Membership Meeting  
Via Zoom  
2/13/2024**

**# of attendees: 27**

**Agenda:**

1. Standing items
  - Approve December meeting notes (Lisa)
  - Welcome new members (Victoria)
2. Announcement – Rotating Chair
3. Announce upcoming in-person visit
4. Election “preview”
5. New business and announcements

**1. Approval of the December LAAS General Meeting Notes**

- Lisa Crane asked all members in attendance to vote “aye” (approve) or “nay (don’t approve)” using the Zoom Chat feature.
- Notes were approved as written.

**2. Welcome New Members**

- Victoria Bernal announced there were no new member applications these past two months.

**3. Announcement regarding Rotating Chair**

- Lulu Urdiales is chairing today’s meeting.
- According to Section C. 1. Of the LAAS Charter and By-Laws, the Chair of the Executive Committee can’t be an employee of the Host institution which is currently USC Libraries.
- Jessica Gambling (elected Chair) accepted a position at the USC Libraries and had to resign as chair.
- Because the LAAS elections are around the corner, the Executive Committee agreed that ExCom members will serve as rotating chairs for the next few meetings until a new chair is elected.
- Jessica will send information to the LAAS listserv regarding the rotating chairs.
- Any LAAS members can send agenda items to any Ex Com member for future meetings.
- Jessica will add her new email to our meeting chat and encouraged anyone to reach out to her as she will remain on the Executive Committee until the new committee is installed following this year’s elections.
- Jessica will focus on getting the archives for LAAS in order as part of her remaining time on the Executive Committee.

- LuLu thanked Jessica for her service!

#### 4. In-Person Visits

- In an effort to resume in-person visits, the membership was encouraged to host an in-person visit to their respective repositories.
- If anyone is open to hosting, please feel free to contact any of the Executive Committee members.

#### 5. Election Preview

- Victoria shared a slide of the timeline for the elections process:
  - March 1 – call for nominations begins
  - May 14 – nominations are due
  - May 28 – voting opens for all members
  - June 10 – voting closes at 11:59 p.m.
- Positions open for elections this year are:
  - **Chair** – Jessica explained the responsibilities for Chair include setting the agenda for General Membership meetings and Executive Committee meetings; managing the process of filling vacancies among elected positions; assisting in guiding the goals and objectives for the Executive Committee and LAAS; and ensuring ongoing communication during periods between General Membership meetings and Executive Committee meetings.
  - **Secretary** – Lisa explained the responsibilities for Secretary include taking notes for General Membership meetings and Executive Committee meetings; sharing notes with Publicity and Outreach to include in meeting invitations/announcements; and posting notes on the LAAS website.
  - **Archives Bazaar Committee Lead** – Azalea explained the Archives Bazaar Committee Lead takes charge of the committee that develops the programming for the Bazaar and works closely with the event’s logistical team at USC and the LAAS Coordinator.
  - **Publicity & Outreach Lead** – Lizeth explained the P&O Lead is responsible for reminders to the membership regarding General Membership meetings and to RSVP; works with USC Libraries staff in posting on the various LAAS social media outlets; and assists with content for the LAAS website.
- A question was asked by one of the members, “what is the time commitment for these positions?”
  - Answer – it varies by position; members are welcome to reach out to current position holders to get more information regarding time commitment and responsibilities.

#### 6. New Business Announcements

- Mallory Furnier is looking for the next cohort of Archives at Risk Committee participants.
  - Please see the LAAS [Archives at Risk Committee webpage](#) for more information.
  - There are usually three participating organizations each year.
  - Participants benefit by going through a self-assessment.
  - Anyone interested should email Mallory: Mallory.Furnier@csun.edu

- Vivian Escalante from Boyle Heights Community Partners announced a Black History Tour at Evergreen Cemetery will be held on February 24; tickets are a \$20 donation.
- Howard Wenger from Marina Del Rey Historical Society stated they have a fundraiser/bingo night once a month at Marina City Club. The next one will be March 13 – usually on the second Wednesday of the month.
- Howard Wenger also mentioned they are looking for a grant writer. Please contact him (mdrhs07@att.net) if you know someone.
- Liane Schirmer informed that the Latinx Theatre Alliance/Los Angeles is now partnered with Cal State LA and their Voces del Teatro Oral History Archive which consists of digital oral histories and ephemera is now hosted at Cal State LA.
- Lisa Crane shared a book talk hosted by Pomona College with Joy-Ann Reid will be held on February 15 where she will talk about her new book, *“Medgar & Myrlie: Medgar Evers and the love story that awakened America.”*
- Victoria Bernal encouraged members to share if their collections and/or repositories were/will be featured in an article. She mentioned a recent [Eastsider LA article](#) as an example.

**Next meeting:**

**Tuesday, April 9, 10am to noon via Zoom**